

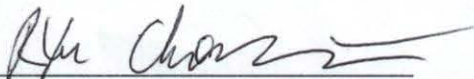
**Louisiana Fire Department
Special Meeting
13 October 2023**

In Attendance


Alexander, R.	Burse, G.	Chatman, R.	Keller, C.
McIntire, C.	Poyser, M.	Snyder, J.	Whitaker, M.
Zimmerman, P.			

City Administrator Bryan Spencer
Mayor Tim Carter


- Meeting was called to order by the City Administrator at 5:52 PM.
- Mayor discusses the importance of the Fire Department, responsibilities of a volunteer and safety.
- City Administrator informs the department of the Administrative Leave of the Chief and Assistant Chief depending investigation.
- Appointment of Ryan Chatman and Clinton Keller as Interim Chiefs.
- Find out if 501c3 is in good standing
- **Motion** R. Chatman, 2nd R. Alexander to **secure the bank accounts and change the signature cards with the signees as R. Alexander, R. Chatman, and M. Whitaker. 2 signatures for any check allocated.**
- City Hall needs, List of Equipment (with expiration dates), Training Logs, By-Laws, Chain of Command (once established), Community Outreach, Application process & vetting of volunteers, Safety plan for Water Treatment Plant, Certifications of Individuals (employee file) and standard meeting date.
- Discussion of Possible Future Trainings
- Discussion of Membership
- **Motion to Adjourn** made by Ryan Chatman, 2nd by R. Alexander
- Adjourn 7:07 PM



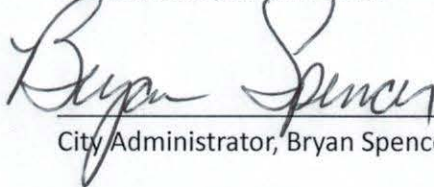
Ryan Chatman Interim Chief



Clinton Keller, Interim Chief



Mayor Tim Carter



City Administrator, Bryan Spencer

Filed with the City Clerk and Fire Dept. Log
– Posted Noon, 12 October 2023

